

**LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MINUTES
DEC.14 2016 AT 4:00 AT THE LEE PUBLIC LIBRARY**

Present: Trustees Annie Gasowski, Peg Dolan, Katrinka Pellecchia, Bruce Larson, Bob Simpson, Cindy von Oeyen Alternate Trustee and Library Director Ruth Eifert.

Minutes of Nov. 9, 2016 accepted

Treasurer's Report of Nov.2016 accepted. There is \$5521.48 in the operating budget, \$421.31 in the non-lapsing account and \$6194,73 in the CD.

Library Director's Report: Ruth provided the trustees with circulation statistics for the last three years.

Facilities Committee Update with Art Guadano of AG Architects: Art discussed the three options the facilities committee had chosen. The trustees and Library Director presented the needs of the library and expressed that they were open to expanding the library on its current site provided the square footage of an addition would meet the needs of the library. They reiterated the present facility lacked adequate children and teen spaces, no workspace for staff, non-compliance of ADA requirements and lack of meeting space. The trustees voted unanimously that an addition of at least 4000 square feet would be necessary to meet the needs of Lee citizens.

Open Hours Policy: The trustees voted to accept the policy as revised by Ruth.

Merit Pool Salary Adjustments: The Select Board will give a 1% merit stipend to all library staff.

Trustees Recruitment: Ruth will post a notification on the two open trustee positions.

Warrant Articles: The trustees will have two warrant articles for the voters; one to rename the LPLCC Capital Reserve Fund to expend money in that fund for library use and not specific to the Bricker property; the other to ask permission of the voters to expend money from the Library Capital Reserve Fund for furniture.

Ruth will be interviewing two applicants for the Library Technician II position.

Ruth will take a few vacation days over the New Year's weekend.

The trustees entered into public session to accept donations per PSA 202-A: 4-c and RSA 20, 2-A: 4-d. Liz Lacobucci donated a Thomas the Tank train and tracks set; Dot Laplante donated \$50 in memory of Mitch Allen, Diane Zaidlicz donated \$150.

The meeting adjourned at 6:09 pm. The next regularly scheduled meeting will be Wed. Jan.11 at 4:00 pm at the library.